# **INTRODUCTION**

This privacy statement discloses the privacy practices for Scancell Holdings PLC and its subsidiary company Scancell Ltd ('Scancell'). We do not share users' details with any third parties. It is important for you to review this Privacy Statement.

For the purpose of the Data Protection Act 2018 (the Act), the Data Controller is Scancell Holdings PLC of John Eccles House, Robert Robinson Avenue, Oxford Science Park, Oxford OX4 4GP (registered number: 06564638).

This statement is effective as of 30<sup>th</sup> May 2018 and complies with the provisions set out under the European Union General Data Protection Regulation and the Privacy and Electronic Communications Regulations.

## **INFORMATION COLLECTION AND USE**

Scancell is the controller of the information collected on this site. The only information we collect on this website is in respect of requests from individuals to receive news about Scancell. We will not sell, share, or rent this information to others, nor shall we use it other than in the ways disclosed in this statement. This information is stored on Scancell computers and databases, and access is restricted to specific personnel.

# **INFORMATION WE MAY COLLECT FROM YOU**

We may collect and process the following data about you:

- Information that you provide by filling in forms on our site <u>www.scancell.com</u> (our site). This
  includes information provided at the time of registering to use our site, subscribing to our
  service or requesting further services. We may also ask you for information when you report
  a problem with our site.
- If you contact us, we may keep a record of that correspondence.
- If you send us your employment details either unsolicited or in response to a job application, we will store your name, email address and curriculum vitae for the period of consideration. Your details will then either be destroyed or we will contact you for interview purposes.
- We may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them.
- Details of your visits to our site including, but not limited to, traffic data, location data, weblogs, operating system, browser usage and other communication data, whether this is required for our own billing purposes or otherwise and the resources that you access.

## **IP ADDRESSES AND COOKIES**

We may collect information about your computer, including where available your IP address, operating system and browser type, for system administration and to report aggregate information to our advertisers. This is statistical data about our users' browsing actions and patterns, and does not identify any individual and we will not collect personal information in this way.

We may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. They help us to improve our site and to deliver a better and more personalised service. They enable us:

- To estimate our audience size and usage pattern.
- To store information about your preferences, and so allow us to customise our site according to your individual interests.
- To speed up your searches.
- To recognise you when you return to our site.

You may refuse to accept cookies by activating the setting on your browser which allows you to refuse the setting of cookies. However, if you select this setting you may be unable to access certain parts of our site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you log on to our site.

### **OUR USE AND DISCLOSURE OF INFORMATION**

Internal Uses: The data we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. By submitting your personal data, you agree to this transfer, storing or processing. Scancell will take all steps reasonably necessary to ensure that your data are treated securely and in accordance with this privacy policy.

### **MARKETING:**

Disclosure to Third Parties: We will not sell or rent any of your personal information to third parties for their marketing purposes.

#### **RIGHTS TO WITHDRAW CONSENT**

If you don't wish to receive marketing communications from us, you have the option to withdraw your consent at any time. You can withdraw your consent by following the unsubscribe links in the marketing email, or by contacting us using our information at the bottom of this notice with a request to unsubscribe. We take your privacy seriously. We will only store your information for as long as you have provided consent to receive our communications.

## **CORRECTION/UPDATING PERSONAL INFORMATION**

If a user's personally identifiable information changes (such as an e-mail address), or if a user no longer desires our service, you can rectify your data by clicking on the 'Update your preferences' button visible in all of our marketing.

## ACCESS TO PERSONAL INFORMATION

Scancell tries to be as open as it can be in terms of giving people access to their personal information. Users have the right to access, rectify and erase their personal data. Individuals can find out if we hold any personal information by making a 'subject access request' under the Data Protection Act 1998. If we do hold information about you we will:

- give you a description of it;
- tell you why we are holding it;
- tell you the origin of it;
- tell you who it could be disclosed to; and
- let you have a copy of the information in a readable form.

To make a request to Scancell for any personal information we may hold you need to put the request in writing to our Data Protection Officer whose details are specified at the bottom of this notice.

If we do hold information about you, you can ask us to correct any mistakes by, once again, contacting our Data Protection Officer.

### LINKS

This website contains links to other sites. Please be aware that Scancell does not claim any responsibility for the privacy practices of such other sites, and this policy does not apply to any external site that you might visit. We encourage our users to be aware when they leave our sites and to read the privacy statements of any website that collects personally identifiable information. This privacy statement applies solely to information collected by this website.

### SECURITY

This website takes every precaution to protect our users' information, and we have security measures in place to protect the loss, misuse, and alteration of the information under our control.

### **NOTIFICATION OF CHANGES**

We keep our privacy policy under regular review. This privacy notice was last updated on 30<sup>th</sup> May 2018. If we decide to change our privacy policy, we will post a comment on this page that the policy has changed so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. If at any point we decide to use personally identifiable information in a manner different from that stated at the time it was collected, we will notify users by e-mail. Users will have a choice as to whether or not we use their information in this different manner. We will use information in accordance with the privacy policy under which the information was collected.

## HOW TO CONTACT US

If you want to request information about our privacy policy, or contact us regarding security and privacy, please email <u>info@scancell.co.uk</u> or telephone us on 01865 338069 or write to:

Data Protection Officer Scancell Holdings plc John Eccles House Robert Robinson Avenue Oxford Science Park Oxford OX4 4GP